

**Application for Non-Teaching Position**

***Cedar Grove Christian Academy***

6445 Bingham Street Philadelphia, PA 19111

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**PERSONAL**

Male    Female   Height: \_\_\_\_\_   Weight: \_\_\_\_\_  
 Full Name: \_\_\_\_\_   Phone: \_\_\_\_\_  
 Address: \_\_\_\_\_   Cell: \_\_\_\_\_  
 Email Address: \_\_\_\_\_   Birthplace: \_\_\_\_\_  
 Age: \_\_\_\_\_   D.O.B. \_\_\_\_/\_\_\_\_/\_\_\_\_  
 Marital Status:   Single   Married   Widowed   Divorced  
 Names & Ages of Children: \_\_\_\_\_  
 U.S. Citizen    Yes    No   Social Security #:(\_\_\_\_)-(\_\_\_\_)-(\_\_\_\_)  
 Emergency Contact Name: \_\_\_\_\_   Number: \_\_\_\_\_

**EDUCATION:** Years of High School \_\_\_\_\_ Years of College \_\_\_\_\_

Other Training: \_\_\_\_\_

**WORK EXPERIENCE**

Are you currently employed? \_\_\_\_\_ If your answer is yes, why are you contemplating a change? \_\_\_\_\_

**SKILLS:** What office equipment can you operate proficiently? (if applicable) \_\_\_\_\_

**POSITION DESIRED:** \_\_\_\_\_

Full Time:    Part Time:    Salary Desired: \_\_\_\_\_

Former Employment	Address	Phone	Position	Dates Employed	Reason for Leaving

**SPIRITUAL PREPARATION**

Church member  Yes  No

Church/Address/Phone: \_\_\_\_\_

Pastor/Email or Address/Phone: \_\_\_\_\_

Church Involvement/Duties/Offices: \_\_\_\_\_

Do you subscribe without reservation to our Statement of Faith? \_\_\_\_\_

Please briefly relate your salvation experience: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**REFERENCES** to be contacted (no relatives or former employees):

1. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company & Position: \_\_\_\_\_

Address: \_\_\_\_\_

2. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company & Position: \_\_\_\_\_

Address: \_\_\_\_\_

3. Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Company & Position: \_\_\_\_\_

Address: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_