

# General Protocols



## **Require our entire CGCA family to follow our Robust Health Policy**

Prior to entering our school, all guests will be asked to carefully review our health policy, which requires all attendees to have been healthy for at least 14 days prior to their visit.



## **Require all Students, Parents, Guests and Staff to Wear Masks**

All guests over the age of 2 and all staff will be required to wear face masks covering the nose and mouth when in close proximity to others.

# Screening Protocols



## **Conduct Non-Invasive Temperature Checks on all who enter the facility**

We will be using state-of-the-art temperature reading technology designed to provide an efficient process.



## **Check the Temperature of Employees**

Staff will be screened for high temperatures when they arrive on the property.

# Social Distancing Protocols



## Promote 6 ft Separation

We'll have clear markers to help students and staff keep a safe distance from one another. Roaming personnel will monitor to ensure that the social distancing is promoted.



## Promote Separation in Seating Areas Such as Classrooms and Lunch areas.

We have cleared out furniture from classrooms to make sure we can have adequate spacing between student desks. Our classrooms are very large and can seat our

average size classroom of approximately 20 students (much less than the average public school classroom size) or less - and still allow recommended seating separation.



### **Minimize Indoor Facility Capacity to Meet the CDC Standard**

Capacity in every classroom will meet the set standard to ensure that there is plenty of room for physical distancing between desks, chairs and activities.



### **Separate Staff and Students in Gathering Areas such as Chapel and Lunch Rooms**

Generous space will be provided to separate staff and students by at least 6 ft at all times. We will also be requiring masks to be worn in transit to and from such venues.



## **Mandatory Covid - 19 Remote Classroom Training for Employees**

Staff will undergo professional online training for use of PPE material, sanitizing and maintaining distancing guidelines. The trained staff will then in turn take time to instruct and train students in proper PPE, sanitizing and distancing.

## **Sanitization and Disinfection Protocols**



## **Introduce Cleaning Teams to Disinfect Common Areas**

We are significantly increasing our efforts to sanitize and disinfect all high touch points, such as chairs, benches, tables, cans, etc.



### **Provide Hand Sanitizer Throughout the School**

Each classroom will have a large dispenser offering hand sanitizer. However we will be focusing more on soap and water hand washing.



### **Provide Hand Washing Stations in Every Hallway**

Hand washing stations are available on every hallway with a regimented schedule in place to make sure every person in the school will wash their hands repeatedly throughout the day, emphasizing this at arrivals, recess, lunch times and dismissals.



### **Continuously Monitor and Sanitize Restroom Areas**

We will staff each restroom area with personnel who will disinfect all high touch point areas within the restrooms on a regular basis.



### **Continuously Monitor and Sanitize touch points throughout the building**



**Sanitize & Disinfect desks and chairs twice daily for self contained classes and at every class change for middle school.**

Cleaning teams will spray or wipe down desks and chairs to give students entering a safe and sanitary experience.



**Continuously Clean & Sanitize Staff Work Areas**

Staff work areas will be sanitized multiple times each day according to CDC guidelines.





**All Staff Members Will be Required to Wear Personal Protective Gear**



**Priority Cleaning Regimen for All Dining Areas**

Trained, dedicated cleaning teams will continuously monitor and disinfect lunch and snack areas.



### **Eliminate Open-Access Condiment**

Ketchup, mustard and other condiments will now be securely stored and served to students upon request.



### **Eliminate Self-Service Cutlery & Napkin Stations**

Utensils will now be securely stored and provided to students with their meal, as required or upon request.

# Signage, Communications & Training



## **Agreement Program for All Registered Students and Their Families**

All registered families will receive information prior to the start of the school year explaining how they can stay safe and have a great year by following our basic physical distancing and hygiene guidelines. All families will be asked to review the details together and agree to the protocols and procedures.



## **Display Physical Distancing & Hygiene Signage**

Signage reminding all to practice physical distancing and good hand hygiene will be displayed conspicuously throughout the school both inside and out.